



TAKEUCHI *cares*

Supporting Our Teammates In Need

Takeuchi Cares Policy

This fund provides limited financial assistance when you are unable to meet immediate, essential expenses because of a temporary hardship related to an unforeseen emergency.

Types of Assistance:

- Home Catastrophe/ Natural Disaster
 - o Funds needed to establish or re-establish a habitable and safe residence following hurricane, fire, flood, tornado, etc.
- Funeral/Emergency Travel Expense
 - o Funeral or travel expenses for attending a funeral or caring for a terminally ill employee or immediate family member
- Personal or Medical Emergency
 - o Medical Expenses not eligible for reimbursement by insurance
 - o Housing (rent/mortgage)
 - o Utilities (water, gas, electric)
 - o Other essential necessities (food, car, etc.)

Eligibility:

To be eligible, you must:

- Be a Takeuchi Company employee for six months or greater
- Not received aid from the fund in the last two years. Exceptions may be made in extreme circumstances.
- Have a temporary financial hardship because of an unforeseen emergency
 - o “temporary” means that you were able to manage your finances before, but are now several hundred dollars in debt, and with the funds, could regain your financial stability within a couple of months.”

Application:

To apply you must provide the following information on the application:

- General (name, address, etc.)
- Length of service
- The qualifying emergency
- Personal financial narrative – statement explaining the need.
- Requested amount and/or detailed list of bills for consideration

Notes:

- Although there may be a clear need for assistance, not all requests will be approved.
- If your application is found to contain misleading or inaccurate information, it will be considered invalid and won't be forwarded to the selection committee.
- Fund requests may be made for up to \$5,000. Under extraordinary circumstances, exceptions may be granted.

Selection Committee: One Takeuchi Board Member
One Takeuchi Officer
One Team Member from GA01
One Team Member from SC01
NGCF President & CEO (or VP level stand-in)